



## Studienbegleitprogramm Rheinland-Pfalz/Saarland

für Studierende aus Asien, Afrika,  
Lateinamerika und Osteuropa

### Application for: Program for financing career-preparatory internships and study visits in the country of origin (BPSA)

Female                       Male

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Country of origin: \_\_\_\_\_

Nationality: \_\_\_\_\_

Address: \_\_\_\_\_

BPSA with a toddler? (Do you want to take your toddler with you?):     no                       yes

Phone number: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Religion: \_\_\_\_\_

(German) Bank account

BIC: \_\_\_\_\_ IBAN: \_\_\_\_\_

Subject of study: \_\_\_\_\_ Semester: \_\_\_\_\_

University/Place of study: \_\_\_\_\_

Responsible professor: \_\_\_\_\_

Do you receive a scholarship?     no                       yes (Institution, time period, amount of award):

\_\_\_\_\_

As of 22.03.2022

Are you committed to developmental policy? (e.g. participation in related seminars, involvement in specific groups, NGOs or the like)

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Have you already participated in a STUBE-activity?     no                     yes (please name the activities and attach a certification of participation if possible):

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Last stay in the country of origin: \_\_\_\_\_

Destination of the journey: \_\_\_\_\_

Planned period of travel:

From \_\_\_\_\_ to \_\_\_\_\_

Thematic focus of the internship or topic of the study research project/ seminar paper/thesis:

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I hereby apply for the financial support of a career-preparatory internship or a study visit. I am aware that, in case of approval, I am obligated to take part in both a preparatory and a reviewing seminar.

Place, date \_\_\_\_\_ Signature \_\_\_\_\_

**Arbeitsstelle Entwicklungsbezogene Bildungsarbeit**  
**im Missionarisch-Ökumenischen Dienst der Evang. Kirche der Pfalz**  
Westbahnstr. 4, 76829 Landau  
Tel: 06341-9289 21, Fax: 06341-928925, e-mail: stube@moed-pfalz.de

**The following documents shall be attached:**

(please also check [“document-checklist”](#) to find the correct Document-titels”)

- Completed application form
- Curriculum vitae in tabular form
- Report of attended lectures and seminars in university
- Description of the purpose of the stay (letter of motivation)
- Confirmation from the university/teacher that the requested stay is reasonable
- Invitation letter from the institution/university/internship etc. of the home country, namely:
  - Invitations to interviews etc. (in the case of a **career information**).
  - A certificate (stating the time and subject of the internship) from the company/institution that an internship position is offered for the applicant (in the case of an **internship**).
  - A certificate (stating the time and subject of the student research project) from the company/institution that the student research project will be written there and a certificate from the professor or supervisor in Germany that the applicant will be supervised by him/her in carrying out the student research project (when writing a **student research project**).
- Signed declaration of commitment
- Participation certificates of at least two STUBE seminars
- Participation certificates at the BPSA-Infoday
- If possible: Confirmation about developmental/social commitment (e.g. participation at STUBE, ESG or KHG, AStA, associations etc.)
- Copy of your current visa in your passport

If individual documents are not yet available, they can be submitted later in consultation with the STUBE coordinator.

**The complete application has to be sent via mail to [stube@moed-pfalz.de](mailto:stube@moed-pfalz.de) or by post to the following address:**

Missionarisch-Ökumenischer Dienst  
STUBE-Referentin Mara Zöllner  
Westbahnstraße 4  
76829 Landau  
E-Mail: [stube@moed-pfalz.de](mailto:stube@moed-pfalz.de)  
Tel.: 06341/ 9289 21  
[www.stube-rps.de](http://www.stube-rps.de)



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